



ESTONIAN CENTER
OF EASTERN
PARTNERSHIP



Common Challenges, Common Solutions: The Past, Present, and Future of the Eastern Partnership

The 6th Annual Tallinn Conference on the Eastern Partnership

Practical information for delegates

When: 8 February 2019, 8:30-16:15
Where: Swissotel Tallinn (Tornimäe 3)
Information: conference@eceap.eu

REGISTRATION

The Conference is invitation-only. Participation is free of charge. The number of participants is limited.

Invited guests will receive a registration link in their letter of invitation. Please confirm your participation by filling in the online registration form by the 31st of January 2019.

Before the Conference you will receive a reminder e-mail with practical information about the event. If you have registered for the event but cannot attend, or if you would like to be represented by a colleague, please inform us at your earliest convenience.

TRANSPORTATION & ACCOMMODATION

We kindly ask you to cover your travel and accommodation costs yourself. Expenses will not be reimbursed by the Conference organisers.

Delegates are asked to organize their own transport to and from Tallinn Airport. A taxi stand can be found outside the arrivals hall; the fare from the airport to the city center is between €8-€10. Tallinn public transport (bus no. 2 /tram no. 4) runs from the airport to the city center; tickets can be bought from the driver and cost €2 (cash only).





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We have secured a preferential rate for lodging at the SWISSOTEL TALLINN (Tornimäe 3, 10111, Tallinn) from 7 to 8 February. Rate code: ECEAP19

Swiss Advantage King Single room – 110 € per night/per room includes buffet breakfast, access to spa & sport facilities, free broadband access and 9% VAT.

Bookings should be made directly through the hotels no later than 31 January 2019. Tel: +372 624 0000, e-mail: reservations.tallinn@swissotel.com. For more information, please contact the hotel directly.

Please note that the information above does not apply to speakers and panellists.

SCHENGEN VISA

When arriving to Estonia from outside the Schengen area, all delegates must present a valid passport with the appropriate visa (if required). It is not possible to apply for a visa at the border. Delegates who need to apply for a visa must do so in their country of residence. Estonia is part of the Schengen area. The following website shows which countries' passport holders need to apply for a Schengen visa and provides information about the application process: <http://vm.ee/en/node/6978>

CONFERENCE

The event will start on February 8th at 8:30 with registration and coffee and end at 16:15. You can consult the latest agenda at: <https://eceap.eu/event/conference2019>. Please note that the program is subject to change and will be regularly updated at the link above.

The Conference's working languages are English and Russian; simultaneous interpretation will be provided. There is free WiFi available throughout the conference center.

Conference day includes coffee breaks and lunch, which will be offered at the event venue.

MISCELLANEOUS INFORMATION

Weather: For current local weather, please check www.weather.ee Average temperature in February is -4°C.

Currency: National currency is Euro.





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ESTONIA
DEVELOPMENT COOPERATION

Plugs & Sockets: Europlug <https://www.iec.ch/worldplugs/typeC.htm>

Language: Estonia's official language is Estonian. English, Russian and Finnish are also understood and widely spoken.

Getting around: Taxis can be found lined-up at taxi stands (in front of larger hotels and at some key intersections) and can be ordered on the phone or via various mobile apps. For public transport routes and schedules, please refer to <http://soiduplaan.tallinn.ee>. The fares and other information on Tallinn public transport tickets is available at www.tallinn.ee/eng/Public-transport-tickets. For further information, please refer to www.visittallinn.ee/eng/visitor/plan/getting-around.

General information about Estonia and Tallinn can be found here: www.visitestonia.com, here : www.visittallinn.ee/eng and here: www.inyourpocket.com/tallinn.

